

**EDUCATION SERVICE COMMISSION**  
**APPLICATION FOR APPOINTMENT IN UGANDA EDUCATION SERVICE**

**NOTE:**(1) please, read the particulars on this form carefully before completing it. Fill in all the particulars required in the form.

- (ii) Serving teachers should complete this form in triplicate (in their own handwriting) and send it through their heads of schools/ Colleges,etc or Districts/ Area Education Officer (in case of Primary Schools) as may be applicable, and other applicants should send it direct to the Secretary, Education Service Commission, P.O.Box 7196, Kampala, Uganda or to Secretary, District Service Commission as the case may be.
- (iii) "Certified Copies only" (Not originals) of documents or other relevant evidence should be sent to support Section 4,5 and 8 of this application.

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1. (i) Post / Appointment applied for:.....  
.....
2. (ii) Ref. No .....
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(i) Full name(s).....  
(Surname.(s)

.....  
(Other name(s)

- (ii) Date of Birth
- (iii) Married/Single/Widowed: .....
- (iv) No. of Children and their ages: .....
- (v) Place/ County of Birth .....
- (vi) Home District..... (vii)Nationality.....
- (vii) Permanent Address .....
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3. (i) Father/Guardian's name .....
- (ii) Nationality: ..... (iii)Occupation .....

4. (i) Post on first appointment and date appointed to it.....  
..... Reg No.....

(ii) Present post and date appointed to it: .....

..... Reg No.....

(iii) Appointing authority of present post: .....

- (iv) Present salary and scale.....
- (v) Licensed/ Temporary/Contract/Permanent:.....
- (vi) Present Address:.....
- (vii) District where you are currently employed:.....

5. Schools, etc, attended

Schools/Colleges/Institutes/University	Year		Qualifications obtained	Grade
	From	To		
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6. Subjects studied for your highest qualifications given above:-

- (i).....(ii).....
- (iii).....(v).....

7. Responsibilities held while at School,etc:-

(ii) Extra curricular activities:-

(iii) Personal Best Sports/Games activities

8. (Employment Record since leaving School/College/Institute/University)

Post Held	Year		Ministry or Organisation	Reasons for break(s) In Service if any
	From	To		

9. Subjects of specialization for Teaching

- (i)..... (ii).....
- (ii)..... (iv).....

10. (i) Have you previously applied to the Education Service Commission to be considered for appointment? If so give details.....
- (ii) Where would you be available for appointment if selected?.....
- (iii) Have you ever been convicted of a criminal offence? If so give details including sentence imposed.

N.B. Conviction for a criminal offence will not necessarily debar an application from employment in Government service, but the giving of false information in this context is itself a possible offence.

11. I hereby declare that to the best of my knowledge and belief, the particulars given in this application are true and complete in all respects.

Date..... Signed.....  
 Name.....

12. (i) Teachers should request their Head of Schools, etc their District / Area Education Officers as the case may be to make their assessment in the space provided at the end of this application form
- (ii) If the application is NOT in the Education Service, names of TWO referees must be given below, one of whom must be his former Head School or present employer. In case of others, application MUST pass through the Head of Department.